Australian Institute of Engineering

ABN: 13 612 727 143
Registered Training Organisation ID 45356 | CRICOS Provider Code 03685G
60 Belfast Street, Broadmeadows, VIC 3047, Australia
www.auie.edu.au | Tel: +61 3 9302 1296

Australian Institute of Engineering
Engineers bring dreams to reality

Credit Transfer Application Form

Credit Transfer

If you have any prior Nationally Recognised Certificates or Statements of Attainment completed within Australia, they may be eligible for Credit Transfer. You must be able to present an original certificate with competencies containing nationally recognised titles and codes. If any of these unit title and codes identically matches the units that you are enrolled, you will be granted a Credit Transfer for that particular unit.

Student Name: _____

Student Number: _____

Course Enrolled: _____

Date of application: _____

In the table below, list the units that you wish to apply for a Credit Transfer.

Unit Code	Unit Title	Evidence Supplied	CT Granted (RTO to complete)

<u>Student Declaration</u>

Original copies of all Certificates / Statements of Attainment/ USI Transcript have been provided to Australian Institute of Engineering to copy for the purposes of this Credit Transfer application and are original documents obtained through *accredited training* pathways.

Student name: _____

Signature: _____ Date: _____

RTO Student Administration to complete:

- The following has been sighted:
  - Original Certificates / Statements of Attainment(s) Yes ☐ N/A ☐
  - USI Transcript (verified by the RTO) Yes ☐ N/A ☐

- Copies of all Certificates / Statements of Attainment(s)/ USI Transcript are attached to this application? Yes ☐ No ☐
- 'CT Granted' column above is completed? Yes ☐ No ☐
- Where CT is not granted a written explanation has been provided. Yes ☐ No ☐ N/A ☐
- Where CT is granted the training plan, course duration and / or study load has been adjusted accordingly Yes ☐ No ☐ N/A ☐

The above application has been reviewed and outcomes indicated. All original Certificates/ Statements of Attainments have been sighted/ USI Transcript has been verified and are attached to this application.

Student Admin name: _____

Signature: _____

Date:_____